

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, JANUARY 11, 2010

PRESENT:

Mr. G. Buri, Chairperson, Mr. P. Bartlette, Ms. R. Coey, Mrs. B. Jolly, Mr. B. Mayes, Mr. J. Murray, Dr. L. Ross, Mr. M. Snelling.

Secretary-Treasurer, Mr. G. F. Barnes.

Senior Administration: Dr. D. M. Michaels, Superintendent, Mr. G. Malazdrewicz, Associate Superintendent, Mr. K. Zabowski, Assistant Secretary-Treasurer.

REGRETS:

D. Karnes

The Chairperson called the meeting to order and welcomed visitors to the meeting.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

The Secretary-Treasurer requested the following amendments:

- a) 1.03 Adoption of Minutes – noting the revised copy of the December 14, 2009 Board minutes that had been circulated for approval.
- b) 2.06 Motions – withdraw motion 11/2010 and renumber following motions.
- c) 3.03 Announcement - Education Committee Meeting of January 14, 2010.

Mr. Murray – Ms. Coey

That the agenda be approved as amended.

Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Regular Board Meeting held December 14, 2009 were circulated.

Mrs. Jolly – Mr. Bartlette

That the Minutes be received and filed.

2.0 GOVERNANCE MATTERS:**2.01 Presentations For Information**

Personal Privilege: Trustee Murray thanked the Brandon Teachers' Association for the 2009/2010 staff directory that had been provided.

- a) The Chairperson presented Certificates of Recognition for Provincial Champions Crocus Plains Girls Volleyball Team – 4A Champions and the Neelin Boys Volleyball Team – 3A Champions.
- b) Joanna Ford, EAL Specialist, provided a power point presentation on the EAL Support Program. The overview explained the priorities of the program, program delivery, role of the EAL Specialist, duties performed by the EAL teachers, future plans for Division EAL programs and benefits of establishing a Division Reception Centre. Ms. Ford and the Superintendents responded to several Trustee inquiries. Chairperson Buri thanked Ms. Ford for the presentation.

2.02 Reports of Committees

- a) Facilities/Transportation Committee Meeting

The written report of the December 10, 2009 Facilities/Transportation Committee Meeting was reviewed as circulated.

Mr. Snelling – Mr. Murray
That the Minutes be received and filed.
Carried.

- b) Education Committee Meetings

The written report of the December 14, 2009 Education Committee Meeting was reviewed as circulated.

Ms. Coey – Mr. Bartlette
That the Minutes be received and filed.
Carried.

The written report of the January 4, 2010 Education Committee Meeting was reviewed as circulated.

Ms. Coey – Mrs. Jolly
That the Minutes be received and filed.
Carried.

c) Friends of Education Committee Meeting

The written report of the Friends of Education Committee Meeting held on December 16, 2009 was reviewed as circulated. Trustee Snelling provided additional information regarding the Community Places grant.

Mr. Murray – Mr. Snelling

That the minutes be received and filed.

Carried.

d) School Division/Parent Liaison Committee Meeting

The written report of the December 16, 2010 School Division/Parent Liaison Committee Meeting was reviewed as circulated. Trustees discussed the need for a policy regarding the Committee operation. Trustee inquiries were responded to by Trustee Jolly and the Senior Administration.

Mrs. Jolly – Mr. Murray

That the minutes be received and filed.

Carried.

e) Personnel Committee Meeting

The written report of the January 5, 2010 Personnel Committee Meeting were reviewed as circulated.

Dr. Ross – Ms. Coey

That the minutes be received and filed.

Carried.

f) Other – Finance Committee with Labour Council

Trustee Mayes referenced the items discussed at the meeting with the Brandon and District Labour Council regarding the 2010/2011 budget preparations.

2.03 Delegations and Petitions

NIL.

2.04 Communications for Action

- a) Hugh Coburn, President, MSBA, December 9, 2009, inviting nominations for the 2010 Presidents' Council Award. A nomination form is included with this letter with nominations being received in the MSBA office until Friday, February 12, 2010.

Referred Business Arising.

2.05 BUSINESS ARISING**- From Previous Delegations**

- a) The presentation by Scott Hayward, representing Students In Free Enterprise (SIFE), a business student organization at Brandon University was discussed. Trustees agreed a letter of thanks be forwarded to Mr. Hayward regarding his presentation and future follow-up with the Division Liaison Committee would take place as necessary.

- From Board Agenda

- a) The correspondence from Hugh Coburn, President MSBA, from Communications for Action 2.04 a) with nominations being received at the MSBA office until Friday, February 12, 2010 was referred to In-Camera discussion at the end of the meeting.

- MAST issues (last meeting of the month)**- From Report of Senior Administration**

- a) School Reports

NIL

- b) Items from Senior Administration Report
 - Tender Photocopy Paper – Referred to Motions.
 - Neelin Off-Campus Scholarship Agreements – Referred to Motions.
 - Vincent Massey High School Off-Site Activity Request – Referred to Motions.
 - Vincent Massey High School Off-Site Activity Request – Referred to Motions.

2.06 Motions

- 01/2010 Mrs. Jolly – Mr. Snelling
That the Vincent Massey High School trip involving 7 male and 3 female English Language Arts students to London, England from March 24, 2010 to March 31, 2010 be approved and carried out in accordance with Board Policy/Procedures 4001 Off-Site Activities.

Carried.

- 02/2010 Mr. Murray – Mr. Snelling
That the Vincent Massey High School trip involving 20 female volleyball students to Omaha, Nebraska from February 11, 2010 to February 15, 2010 be approved and carried out in accordance with Board Policy/Procedures 4001 Off-Site Activities.

Carried.

- 03/2010 Mrs. Jolly – Mr. Snelling
That the Agreement of the scholarship known as “The Murray Chevrolet Cadillac Scholarship” in the amount of \$500.00 for the 2009-2010 school year with a review regarding the potential continuation of the scholarship for the 2010-2011 school year be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.
Carried.
- 04/2010 Mr. Murray – Mr. Snelling
That the Agreement of the scholarship known as “The Kelleher Ford Sales Scholarship” in the amount of \$100.00 for the 2009-2010 school year with a review regarding the potential continuation of the scholarship for the 2010-2011 school year be approved and the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and seal of the Division thereto.
Carried.
- 05/2010 Ms. Coey – Mr. Snelling
That Procedures 9002 – Student Transportation Safety be amended as follows: in second line of part 1a) “provide” should read “provided”.
Carried.
- 06/2010 Mr. Bartlette – Mr. Snelling
That Procedures 9003 – Student Conduct on School Buses to be amended as follows:
5. Following the word “requires” add “immediate suspension of bus riding privileges by the Supervisor of Transportation. The”
6.1 Change the word “are” to read “for”.
Carried.
- 07/2010 Ms. Coey – Mr. Snelling
That Regulation 9003 – Student Conduct on School Buses be amended as follows: change the word “exists” in item 7 to “exits”.
Carried.
- 08/2010 Mr. Bartlette – Mr. Snelling
That Policy 9014 – School Bus Routes be amended as follows: change “of” in last sentence of first paragraph to “as”.
Carried.
- 09/2010 Ms. Coey – Mr. Snelling
That Procedure 9027 – Vehicle Maintenance and Inspection – Pre-trip and Post-Trip Inspection of School Buses be amended as follows: add the word “route” to the end of paragraph 2.
Carried.
- 10/2010 Mr. Bartlette – Mr. Snelling
That the low tender for Photocopy Paper for the spring 2010 term in the amount of \$26,840.00 (plus PST & GST) from Coast Paper, F.O.B. Brandon, be accepted.
Carried.

- 11/2010 Mr. Murray – Mr. Snelling
That the teacher leave request presented at the January 5, 2010 Personnel Committee meeting be approved.
Carried.

2.07 Bylaws

NIL

2.08 Giving of Notice

NIL

2.09 Inquiries

2.09a) Public Inquiries (last meeting of each month – max. 15 minutes)

2.09b) Trustee Inquiries

Trustee inquiries were as follows:

- a) Trustee Jolly had several inquiries regarding the costs of implementation of the Single Track French Immersion School regarding facility renovations at Harrison, George Fitton, Earl Oxford and New Era; relocation of the Learning Assisted Classroom and East Side Band classes; transportation of students; teacher recruitment; and supply costs.

Senior Administration replied verbally to each of the inquiries and agreed to keep the Board apprised of the costs.

- b) Trustee Jolly asked who was paying for the cost of the sign advertising the kindergarten registration at Harrison School.

Superintendent, Dr. Michaels, responded the costs were being paid from the school budget allocation.

- c) Trustee Jolly noted the difficulty observing the tail lights on school buses in the foggy weather.

G. Barnes, Secretary-Treasurer agreed to follow up on this item with the Supervisor of Transportation.

- d) Trustee Murray requested a report from Senior Administration regarding possible efficiencies/reduction the Board may consider during its budget deliberations. Other Trustees agreed with the request.

Dr. Michaels, Superintendent/CEO agreed to have Senior Administration prepare a confidential report for consideration during budget deliberations.

- e) Trustees Coey referenced a recent comment by the Minister of Education, Nancy Allan, regarding school funding and commercial assessments which represent approximately 40% of our Division assessment.

Secretary-Treasurer, G. Barnes, confirmed this information noting re-allocation of the commercial assessment may have a negative effect on our Division. It was agreed to refer this matter to the Finance Committee for further consideration.

- f) Trustee Coey inquired regarding recent media reports of the 4.82% teacher settlement at Louis Riel School Division and did it include special adjustments.

The Secretary-Treasurer replied that it was his understanding that there were other adjustments over and above a 3% base settlement with the approved settlement to result in Louis Riel School Division having the highest rate on the teacher salary scale among the urban school divisions.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Dr. Michaels referenced the recent meeting of the Community Drug and Alcohol Education Coalition and the appointment of the coordinator, Ms. Lili Jardine; and the continuing work of the Single Track French Immersion Implementation Committee noting work being considered on the catchment areas.

Senior Administration responded to Trustee inquiries regarding the Y and School program and agreed to provide information regarding the number of EAL students by grade and languages spoken.

Ms. Coey – Mr. Snelling

That the report be received and filed.

Carried.

3.02 Communications for Information

- a) Darryl Gervais, Acting Director, Manitoba Education, Instruction, Curriculum and Assessment Branch, December 2009 updating on the release of the online document entitled 'Grade 5 Mathematics: Support Document for Teachers' by Manitoba Education.

Referred Education Committee.

- b) Barb Gribben, Secretary, CUPE Local 737, December 10, 2009 advising that Executive Officers for CUPE Local 737 for 2010 are Debbie Arpin – President, Jamie Rose – Vice-President, Christine Rempel – Treasurer and Barb Gribben – Recording Secretary.

Referred Personnel Committee.

- c) Karen Velthuys, Chair, Board of Trustees, Pembina Trails School Division, November 30, 2009 advising that the Board voted unanimously to endorse the nomination of Jacquie Field as a candidate for the position of Manitoba School Boards Association Vice President for Boards over 6,000 students and asking your support for her election at the Manitoba School Boards Association Convention in March 2010.

Ordered Filed.

- d) Carolyn Duhamel, Executive Director, MSBA, December 18, 2009, to all School Divisions, enclosing for information and use the PowerPoint presentation “Building on a Foundation of Infinite Possibilities: Supporting Public Education”, hoping you find it a useful tool as you work to engage your community in an ongoing dialogue about the value and role of public education.

Referred Division Futures & Liaison Committee.

- e) Chuck Strahl, Minister of Indian Affairs and Northern Development, December 22, 2009, thanking the Board for the letter of October 28, 2009 conveying support for partnership efforts with respect to Aboriginal education, noting that enhanced co-operation and collaboration between levels of government and organizations are essential to improving education outcomes for Aboriginal learners and that being said, were pleased to sign, on October 22, 2009, a tripartite Letter of Understanding with the Government of Manitoba and First Nations of Manitoba, represented by the Assembly of Manitoba Chiefs, Manitoba Keewatinowik Okimakanak and the Southern Chiefs Organization, on this basis being committed to working with partners in Manitoba to improve First Nation education outcomes.

Ordered Filed.

3.03 Announcements

- a) Facilities/Transportation Committee Meeting, 10:00 a.m., Thursday, January 14, 2010, Board Room.
- b) Education Committee Meeting (Special), 9:30 a.m., Thursday, January 14, 2010, Board Room.
- c) Finance Committee Meeting, 10:00 a.m., Monday, January 18, 2010, Board Room.
- d) Manitoba School Boards Association Regional Meeting, Region 1, 9:30 a.m. to 4:00 p.m., Monday, January 18, 2010, Elkhorn Resort & Conference Centre.
- e) Special Board Meeting, 7:00 p.m., Monday, January 18, 2010, Board Room.
- f) Workplace Safety & Health Committee Meeting – 1:00 p.m., Wednesday, January 20, 2010, Conference Room.

- g) School Division Parent Liaison Committee Meeting – 7:00 p.m., Wednesday, January 20, 2010, Conference Room.
- h) Divisional Futures & Liaison Committee Meeting – 12:00 noon, Thursday, January 21, 2010, Board Room.
- i) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, January 25, 2010, Board Room.

Mrs. Jolly – Mr. Snelling

That the Board do now resolve into Committee of the Whole In Camera.

Carried.

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports

- Trustee Inquiries

4.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was noted.
- b) Confidential #2 regarding a teacher leave request submitted from the Personnel Committee meeting was referenced related to the motion.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- Trustee Inquiries

4.04 Board Operations

- Reports

A report on Budget Sustainability Requests was circulated to Trustees for information with one amendment.

- Trustee Inquiries

The item regarding the Manitoba School Boards Association 2010 Presidents Council Award referenced from Business Arising was considered with no action being recommended.

Dr. Ross – Ms. Coey

That the Committee of the Whole In Camera do now resolve into Board.

5.00 ADJOURNMENT

Mr. Murray – Mrs. Jolly

That the meeting do now adjourn (9:35 p.m.)

Carried.

Chairperson

Secretary-Treasurer